

June 23, 2004

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Dear Dr. Glenn:

This letter will confirm the information I related to you during our conversation today. At its Annual Meeting earlier this month, CRCC reviewed a request from CSAVR to again extend the phase out date for Category D.4. CRCC also reviewed the letter and materials that you submitted on behalf of NCRE. Due consideration was given to the issue especially as it impacts those state agency staff members whose educational requirements have been reviewed and who are in the process of meeting the eligibility requirements for this category.

Ultimately the commission decided to allow the category to phase out, as planned, on November 16, 2004. However, at the same meeting, a decision was made to assist those state agency staff members whose transcripts have been reviewed under D.4, and who are working to complete specific coursework. Those individuals will have until November 15, 2006 to meet the D.4 criteria and apply for certification. CRCC will not perform any reviews of transcripts for state agency personnel after November 16, 2004.

I know that many NCRE members are involved in programs to help the state agencies. CRCC's decisions may impact those agencies and their staff members as outlined below:

Staff members who have had transcripts reviewed by the CRCC and meet the criteria for D.4. If these staff members do not apply for certification by November 15, 2004, they will be unable to do so and will no longer be able to use D.4 category for eligibility to sit for the CRC examination.

Staff members who have had transcripts reviewed by CRCC and are working to meet criteria for D.4. The deadline for these individuals to complete the D.4 requirements and apply for certification has been extended to November 15, 2006.

Staff members who have not had transcripts reviewed by CRCC. Since D.4 ends on November 16, 2004, any staff member whose educational transcripts have not been submitted by a state agency prior to this date will not have their transcripts reviewed and

so will be unable to use the D.4 category to be eligible to sit for the CRC examination. CRCC will continue to review these transcripts for \$100 per staff member up through the November 16, 2004 deadline date. After that date, CRCC will no longer offer this service.

CRCC remains willing to work with CSAVR, NCRE, and RSA in any joint ventures, such as the Rehabilitation Training Group, to help address staffing issues. However, it appears that the recruitment and retention needs of state agencies are unlikely to be influenced by changes in CRCC's eligibility criteria.

Thank you again for providing input in this process. Please contact me if you have any questions.

Very truly yours,

Susan L. Gilpin
Chief Executive Officer

cc: Vilia Tarvydas, Ph.D., CRC